

GOVERNMENT ARTS COLLEGE (AUTONOMOUS), SALEM-636007

Minutes of IQAC Meeting held on 12.07.2017

The first meeting with the newly constituted IQAC members was conducted in the Principal's Office on 12.07.2017 at 2.20 pm is outlined below:

The minutes of the meeting is stated below:

The plan and execution for the year 2017-2018 was discussed.

- Due submission of the Annual Quality Assurance Report for the year 2016-2017.
- Utilization of the existing funds by September 2017 and due submission
- Preparing Departmental websites.
- Collecting data from all the departments for the year 2016-2017 and uploading it to UGC by August 2017
- Registering the bio-data of the first year students in the college website.
- Unloading the new syllabus in the college website.

[Signature]
Coordinator
[Ch. V. Kumar]

[Signature]
PRINCIPAL

Members

1. Dr.P.Mythily *[Signature]*
2. Dr. A. Martha Leema Rose
3. Dr.J. Premalatha *[Signature]*
4. Dr.A. Vijaya *[Signature]* 26/7/17
5. Dr.M. Raja Saravanan.
6. Thiru K.Karthik *[Signature]*

PRINCIPAL
GOVT. ARTS COLLEGE (AUTONOMOUS)
SALEM-7.
P. Code No. 201

GOVERNMENT ARTS COLLEGE (AUTONOMOUS)

SALEM-636 007

INTERNAL QUALITY ASSURANCE CELL

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting held on 02.08.2017

The Principal, Government Arts College (Autonomous), Salem-7 presided over the workshop conducted by the IQAC on August 1st 2017 on "NAAC Assessment and Accreditation Process". Dr. A. Kangaiammal, NAAC Steering Committee member welcomed the gathering. The former IQAC Coordinator and Principal incharge Dr. G. Venkatesan submitted the report of the previous year's accomplishment and implementations in the college with reference to curriculum, Teaching, evaluation and extracurricular activities.

The IQAC Coordinator, Dr. V. Kundhavi presented the theme of the seminar. The plan of online submission of the application in the current window by August 30th was officially announced. Dr. P. Mythily, IQAC member introduced the Resource Person Dr. N. Chandrasekar. His credentials with his contribution to the NAAC team were lauded.

The Resource person, Dr. N. CHANDRASEKAR – NAAC Peer Team Member Coordinator addressed the IQAC and NAAC members related to the NAAC Assessment and accreditation process convened in the Seminar Hall.

- The new process which expected the significance of ICT was traced with a power point presentation by the NAAC Peer Team Corodinator.
- The presentation was followed by an interaction pertaining to the NAAC accreditation with the Resource person
- Certificates were distributed to the participants. Feedback Forms were issued and collected.

Dr. Kangaiammal, NAAC Steering Committee member welcomed the gathering. Dr. A.Vijaya, IQAC member presented the vote of thanks. PLAN OF ACTION 2017-2018 was submitted (enclosed). Workshop invitation and certificate enclosed.

Place: Salem

Date: 02.08.2017

Signature
02/08/17

IQAC CORDINATOR

Signature
2-8-2017

THE PRINCIPAL
GOVT. ARTS COLLEGE (AUTONOMOUS)
SALEM-7.
D. Code No. 201

PLAN OF ACTION 2017-2018	Month & Year
1. To conduct a self-study of the college in accordance with the NAAC criteria.	August 2017
2. To identify the strengths and weaknesses of the college.	September 2017
3. To prepare a self-study report and submit it to the NAAC.	October 2017
4. To conduct a workshop on Quality Assurance for the faculty members.	November 2017
5. To conduct a workshop on Quality Assurance for the staff members.	December 2017
6. To conduct a workshop on Quality Assurance for the students.	January 2018
7. To conduct a workshop on Quality Assurance for the parents.	February 2018
8. To conduct a workshop on Quality Assurance for the community.	March 2018
9. To conduct a workshop on Quality Assurance for the society.	April 2018
10. To conduct a workshop on Quality Assurance for the nation.	May 2018
11. To conduct a workshop on Quality Assurance for the world.	June 2018
12. To conduct a workshop on Quality Assurance for the universe.	July 2018
13. To conduct a workshop on Quality Assurance for the galaxy.	August 2018
14. To conduct a workshop on Quality Assurance for the universe.	September 2018
15. To conduct a workshop on Quality Assurance for the galaxy.	October 2018
16. To conduct a workshop on Quality Assurance for the universe.	November 2018
17. To conduct a workshop on Quality Assurance for the galaxy.	December 2018
18. To conduct a workshop on Quality Assurance for the universe.	January 2019
19. To conduct a workshop on Quality Assurance for the galaxy.	February 2019
20. To conduct a workshop on Quality Assurance for the universe.	March 2019

GOVERNMENT ARTS COLLEGE (AUTONOMOUS)

SALEM- 636007

INTERNAL QUALITY ASSURANCE CELL (IQAC)

PLAN OF ACTION 2017-2018	Month & Year
Discussion on a workshop to be convened by the IQAC on NAAC Assessment and Accreditation Process – New Methodology during August by a NAAC Team Resource person	July 2017
Meeting with the IQAC and NAAC members on online application for NAAC Assessment and Accreditation	July 2017
Online Registration for NAAC Assessment and Accreditation	August 2017
Academic Audit Phase I	August 2017
Meeting with member on consolidated academic report – Phase I	August 2017
Preparation of AQAR report for 2016-2017	August 2017
Awareness camp on Hygiene – initiated by NSS	August 2017
Board of Studies- New Curriculum 2017 onwards	August 2017
Certificate Courses – Practical English, Desktop and Laptop servicing, Fashioning Designing	September 2017
Academic Audit Phase II	September 2017
Meeting with member on consolidated academic report - Phase II	August 2017
Submission of consolidated feedback response from Students, Alumni, Parents & Staff to IQAC on Curriculum Design and Development	September 2017
Inauguration of Research Promotion Culture Cell	September 2017
Plan for a National level seminar organized by IQAC in November	September 2017
Coaching classes for students having more than 2 arrears	September 2017

PLAN OF ACTION 2017-2018	Month & Year
Preparation of Criterion wise reports	September 2017
Submission of Question Bank – department wise	October 2017
Preparation of Academic audit evaluation report	November 2017
Analysis and Measures taken for Drop outs and counseling	November 2017
Health card for 1 st year UG/ PG students	December 2017
Preparation of result analysis (even sem)- identify the issues and measures to be taken	January 2018
Progress of students identifies – submission of reports	February 2018
Speacial coaching for students having more than 2 arrears	March 2018
Proposal for workshop related to research funding opportunities	April 2018
Proposal for Faculty Develop Programme on Quality related teaching process	May 2018
Meeting on Academic audit evaluation and feedback report and measures to be taken for the forthcoming year	June 2018

Place: Salem

Date: 02.08.2017

20/07/17
IQAC CORDINATOR

23-8-2017
THE PRINCIPAL
GOVT. ARTS COLLEGE (AUTONOMOUS)
SALEM-7.
P. Code No. 201



**Internal Quality Assurance Cell (IQAC)
Government Arts College (Autonomous)**

Salem - 636007

Cordially invites you to the Workshop

on

**NAAC ASSESSMENT AND ACCREDITATION
PROCESS**

on

1st August 2017 (Tuesday) at 10.00 A.M.

at

SEMINAR HALL, CENTENARY BUILDING

Government Arts College (A) Salem-7

Dr. N. Chandrasekar

NAAC PEER TEAM Coordinator

Inaugurates

Dr. P. Esther Joice

Principal, Government Arts College (A) Salem-7

Presides

Dr. V. Kamithavi

Coordinator - IQAC

Am
23.8.2017

PRINCIPAL
GOVT. ARTS COLLEGE (AUTONOMOUS)
SALEM-7,

P. Code No. 203

CERTIFICATE

Government Arts College (Autonomous)

Reg. No. 100/2017-2018

PROGRAMME

Date: 01.08.2017

Time: 10.00 A.M.

Venue: Seminar Hall, Centenary Building

FIRST SESSION

Invocation

Welcome Address

Dr.G.Venkatesan
Coordinator- IQAC
(2014 - 2016)

Theme of the Workshop

Dr.V.Kumbhari
Coordinator - IQAC (2017 -)

Presidential Address

Dr.P.Esther Julie
Principal, Chairman - IQAC
Government Arts College (A)
Salem - 7

Introducing the Chief Guest

Dr.P.Mythily
Member - IQAC

Keynote Address

Dr.N.C.Chandrasekar
NAAC PEER TEAM Coordinator

Vote of Thanks

Dr.A.Vijaya
Member - IQAC

National Anthem

SECOND SESSION

Technical Session

2.00 P.M. with IQAC Members

Car 23.8.2017
PRINCIPAL
GOVT. ARTS COLLEGE (AUTONOMOUS)
SALEM-7.
P. Code No. 201

CERTIFICATE



Government Arts College (Autonomous)

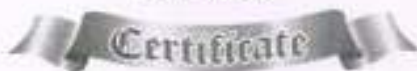
(Re - accredited with B++ Status by NAAC)

Salem- 636007.

Internal Quality Assurance Cell (IQAC)

WORKSHOP ON


**NAAC ASSESSMENT AND ACCREDITATION
PROCESS**




This is to Certify that Mr./Ms./Prof./Dr.

..... Participated in the

Workshop on NAAC Assessment and Accreditation Process held on 1st August, 2017.


Dr. V. Kundhavi
Coordinator - IQAC


Dr. N. Chandrasekar
NAAC PEER TEAM Coordinator


Dr. P. Esther Joice
Principal
Chairman - IQAC

23-8-2017
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